

Register No.: Name:

SAINTGITS COLLEGE OF ENGINEERING (AUTONOMOUS)

(AFFILIATED TO APJ ABDUL KALAM TECHNOLOGICAL UNIVERSITY, THIRUVANANTHAPURAM)

SECOND SEMESTER INTEGRATED MCA DEGREE EXAMINATION (R,S), MAY 2024

(2020 SCHEME)

Course Code: 20IMCAT102

Course Name: Technical Communication

Max. Marks: 60

Duration: 3 Hours

PART A

(Answer all questions. Each question carries 3 marks)

1. Explain 3 Vs of communication.
2. Define the four basic steps of effective reading?
3. Complete the sentences by changing the verb in the brackets into the appropriate forms
 - a) The little girl _____ (break) her friend's toy last morning.
 - b) Tom _____ (misunderstand) our intention to invite him to join the party.
 - c) Though the new student has _____ (see) me, he did not say 'hi' to me.
4. "Critical reading is a deeper and more complex engagement with a text". Substantiate
5. Put the verbs in brackets in the correct tense
 - a) If she had taken care of her son, he (not/become) a criminal.
 - b) If I were a star, I (help)the poor.
 - c) He (visit)..... his uncle, if he finishes early.
6. Complete each sentence using the correct conjunction from the bracket:
 - a) We were very tiredhappy after our flight to Sydney. (/but/or/so)
 - b) The sun was warm.....the wind was a bit too cool. (but/so/yet)
 - c) They climbed the mountain.....it was very windy.(although/nor/or)
7. What is Received Pronunciation?
8. Define the KWL strategy of reading
9. Differentiate technical and creative writing
10. Change the direct sentences to indirect speeches
 - a) "I was sleeping when Mary called" said Jane
 - b) She said: "I would buy new house if I were rich"
 - c) Today is nice, said George.

PART B

(Answer one full question from each module, each question carries 6 marks)

MODULE I

11. Prepare a role play between two neighbours who are having an argument as one of them is disturbing others in the middle of the night by playing music loudly (6)

OR

12. Explain the types of paragraphs in detail. (6)

MODULE II

13. Explain SQ3R method of reading in detail. (6)

OR

14. Draft a letter of appreciation to an employee in your organization for his/her initiative in leading a team amidst COVID pandemic (6)

MODULE III

15. Write a review of a movie you watched recently (6)

OR

16. Explain the need of critical reading and critical thinking and list out the barriers to effective listening (6)

MODULE IV

17. What are the different categories of reports ()

OR

18. Write a report on the National level techno-cultural fest organized in your college (6)

MODULE V

19. Suggest few steps for effective presentation (6)

OR

20. Explain the three basic listening models (6)
