

Second Internal Examination, October 2023

Department of Commerce, Semester 5

**COMPUTERISED ACCOUNTING
(CO5OCT02)**

Total: 80 marks

Time: 3 hours

Section A

Answer any 10 questions. Each question carries 2 marks.


1. What is hot key?
2. Explain Tally Vault.
3. How can you create a new company in tally?
4. Distinguish between stock item and stock group.
5. What are reserved groups?
6. Explain optional vouchers.
7. How GST is activated in Tally.
8. What is an employee group? How its created?
9. Discuss the steps for creating an Attendance/Production Voucher.
10. Explain HSN/SAC Details.
11. Give Four examples for income that to be paid after deducting TDS.
12. What do you mean by back up?

(10 x 2 =20 Marks)

Section B

Answer any 6 questions. Each question carries 5 marks.

13. Give a comparison between computerised accounting and manual accounting.
14. What are the merits of computerised accounting?
15. Explain F I I - Inventory Features
16. Explain the procedure for creating, displaying, altering and deleting a ledger account
17. What do you mean by group company? Explain the procedure for creating a group company.
18. What is tally audit? How can it be activated? What are its uses?

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19. How can you create compound unit? Explain with an example
 20. Describe the procedure for enabling TDS. Give the steps for TDS accounting in Tally.
 21. Discuss the feature of tally payroll.

(6 x 5 = 30 Marks)

Section C

Answer any 2 questions. Each question carries 15 marks

22. Explain the features of Tally ERP.9. What are its screen components?
23. What do you mean by voucher types. Explain various accounting vouchers. What are the steps for entering transactions in a voucher?
24. Describe the various pay head types in Tally.
25. List out and explain various inventory reports in Tally

(2 X 15 = 30 Marks)

[Scan QR code for Answer Key]