

**Internal Examination, June 2021**

**(Online Mode)**

**Department of Commerce, Second Semester**

**BUSINESS MANAGEMENT**

**Total : 40 marks**

**Time: 1.5 hours**

**Section A**

*Answer any 5 questions. Each question carries 2 marks.*

1. Explain the principle unity of command.
2. Define organising.
3. What is coordination ?
4. Discuss the concept of responsibility.
5. Explain the functions of Top level management.
6. Outline positive and negative motivation.
7. Identify Quality Circle.

**(5 X 2 = 10)**

**Section B**

*Answer any 3 questions. It carries 5 marks.*

8. Explain the features of Quality Circle.
9. Interpret Managerial Grid by Black and Mouton.
10. Outline the principles of direction.
11. Compare between formal and informal organisation.
12. Outline the nature of planning.
13. Summarize Herzberg's Motivation Hygiene Model..

**(3 X 5 = 15)**

**SECTION C**

*Answer any 1 question. It carries 15 marks*

14. Explain Henry Fayol's principles of management.
15. Demonstrate line and staff organisation. Distinguish between line organisation and line and staff organisation.

**(15 X 1 = 15 marks)**

### **Instructions to Students**

1. Exam should be written in A4 sheets only.
2. Use Blue or Black ball point pen only.
3. Page number, name, roll number and class should be written on each side of the sheet.
4. After completing the exam, handwritten answers should be turned in as a single PDF file (Use of Adobe scan or Microsoft Office lens App are advised). Upload the PDF in Microsoft teams channel before the deadline.
5. PDF of the scanned handwritten answers should be uploaded within the allotted time.
6. Marks will be taken as your internals.
7. One long essay question of 15 marks, three short essay questions of 5 marks each and 5 two marks questions. Total 40 marks exam for 1.5 hours duration.
8. Any kind of discussion among the candidates during the exam may result in cancellation of the exam.
9. In case of any doubts regarding questions / technical difficulties during the examination, the same should be brought to the notice of your respective Class teacher / Mentor / Subject teacher via Microsoft Teams/ Whatsapp/ Mobile.
10. **Video must be made on throughout the exam**

Exam Cell 2020 – 21

Saintgits College of Applied Sciences

Principal